

TERMS & CONDITIONS – CIVIL WEDDING ONLY

The Terms and Conditions below apply to the booking of your Civil Ceremony at Alfresco. Please read them carefully prior to signing the Confirmation Form, and please ensure that your guests are also aware of any relevant clauses.

Reservations

To book a date a Confirmation Form needs to be signed by you with the appropriate payment, at which time it will be confirmed. Confirmation constitutes a valid contract between Alfresco Brighton Ltd and you. If you wish to change your date, you will need to pay a new payment to secure the new date. Alfresco Brighton Ltd reserves the right to refuse bookings at its discretion.

Payment Terms

On Confirmation 100% of total cost (Non-refundable). Cheques should be made payable to Alfresco (Brighton Ltd). The person or persons making the booking and paying will be responsible for the payment of all booking fees and any charges arising out of damage and/or injury not occurring as a result of negligence on the part of Alfresco Brighton Ltd. Payment can be made by credit card, Bank Transfer, cash, cheque or debit card.

Cancellations

In the event of a cancellation, Alfresco Brighton Ltd must be notified in writing. The following cancellation conditions apply, based on the full amount payable to Alfresco Brighton Ltd including any 3rd party services booked through us. Cancellation at any time = No refund of monies paid.

Alfresco Brighton Ltd reserves the right to cancel bookings for reasons outside its control. In such a situation, we will refund the deposit, and any other monies paid to us by you, but shall have no further or additional liability to you including any losses, costs and expenses incurred by you, unless they were reasonably foreseeable.

Guest Numbers

La Rotonda Restaurant will hold a maximum of one hundred guests comfortably, with the majority seated. The Shoreline Restaurant will hold a maximum of one hundred seated guests but visibility of the ceremony is limited.

Prices

All prices are inclusive of VAT, which has been charged at 20%, unless the rate has been changed at the time of the event. Alfresco Brighton Ltd reserves the right to change any prices without notice. The charges applicable to your booking will be those in force at the time your booking is confirmed unless we have to increase them due to circumstances beyond our control.

Catering

There are no catering facilities for civil ceremony only bookings. The public bar is open during the day and can be used by the public and your guests alike. The public bar will close be closed during ceremonies but reopened once the service is complete. If the service is being held upstairs in La Rotonda then following the service normal access to the restaurant will be resumed to normal.

The Seafront and Events

Alfresco Brighton Ltd has no control over the seafront and any decision for events held 'large or small' are at the discretion of the local council and as such we cannot be held responsible, refunds for any weddings booked are bound by our Cancellation policy. Most events held within the park are displayed on the councils own website in advance.

Confetti

No confetti is allowed inside the restaurant, this includes table confetti & confetti cannons, furthermore only biodegradable confetti can be used outside the front of the restaurant with prior notice been given to the Event Manager.

Damage

You accept responsibility for the rooms under hire, their furnishings and equipment, and the behaviour of your guests. Any damage caused to these may result in an additional charge to rectify such damage, and additional charges may be raised to cover any loss of business incurred as a result of the damage. We reserve the right to escort from our premises any guests who, in our opinion, are causing excessive noise, disruption or actual damage. No bolts, nails, tacks, screws, or any other objects are to be driven into the interior or exterior of Alfresco, nor is any adhesive substance, including "blue tak" to be attached to any surface without prior notice.

Alfresco Brighton Ltd will not accept responsibility for any loss or damage to guests' property on our premises unless directly caused by our negligence.

You will ensure that the event is conducted in an orderly fashion without nuisance.

Health & Safety

Please be aware that guests using facilities outside the restaurant including the beachfront and the children's playground are your responsibility.

You are responsible for ensuring that all third parties providing services (such as live music) are fully covered by public liability insurance, and can provide all health and safety documentation reasonably required by us. You are responsible for ensuring that all third parties providing services (such as musical entertainment) are fully covered by public liability insurance, and can provide all health and safety documentation reasonably required by us.

Alfresco is a No Smoking building. Candles, pyrotechnics, smoke machines, or any other form of naked flame can only be used with our written permission, at least one month in advance of the event.

You will ensure that you and your guests comply with all security, fire and other regulations relating to Alfresco and not commit any illegal acts.

Outside Contractors

Alfresco Brighton Ltd reserve the right to refuse access to a contractor. Only Event Companies approved by Alfresco Brighton Ltd may work on behalf of the client.

Alfresco Brighton Ltd is not responsible for any claim resulting from an act or default by the contractor, staff or agents or caused by any equipment supplied by them.

You are responsible for ensuring that all equipment used by third parties services is removed by 10.00 am the following day. If this is not carried out further charges are likely.

The Registrar

The arrangement of a local registrar to conduct the civil ceremony will be your responsibility. Alfresco Brighton Ltd do not accept any responsibility for the Registrar. All ceremonies take place in Alfresco at 12.00 and the restaurant will reopen at 13.00 so there can be no delays.

Complaints

In the unlikely event of any complaint, you should raise any issues with the Management of Alfresco on the day of the event, and we will do our best to address them. Unfortunately problems cannot be rectified after the event.

Signed (In acceptance of the above)

X.....X (Name of Signatory).....

DATE OF CEREMONY:.....

Date:.....

Signature of Invoice payer (N/A is same as above)

X.....X (Name of Signatory).....

Date:.....

Please sign both copies retain one and post the other copy back with the deposit to Alfresco Brighton Ltd, The Milkmaid Pavilion, Kings Road Arches, Brighton, East Sussex, BN1 2LN